

My Profile

Build Resume

Questions

Documents

Application Status/Jobs

Build My Resume

Preparation

Experience

Skills/Awards

1 Job Preferences

Review/Finish

Preferences

Preferences

	1st Preference 5	2nd Preference	3rd Preference
Subject	English / Language Arts 2	Mathematics Education	-- none --
Level	9-12 3	9-12	-- none --
Schedule	Full Time 4	Full Time	-- none --

+ Save to Resume **6**

7 Next Section **▶**

Click on the “job preferences” arrow to enter your job preferences (1). For each preference, enter the grade level that you would like to teach (2), the subject that you would like to teach (3), and the schedule that you would like to teach (4). If you do not have more than one preference, you only need to enter the “first preference” (5). You may list the same schedule, level, or subject for multiple preferences. Once you have filled in all of your preferences, click on the “save to resume” button (6). Once you have saved your preferences to your resume, click on the “next section” button (7). PLEASE NOTE: schools may choose to search for applicants based on this information (i.e. a third grade science teacher); therefore, I strongly recommend that you complete it.