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Work Experience Summary

Organization	Position	City	State	Start	End	Reason	Edit	Delete
M.B.I., Inc.	Marketing Assistant	Norwalk	Connecticut	08/2002	11/2003	Career Advancement	Edit	Delete

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To enter your references, click on the “next section” button (1) in the “work experience” (2) section.

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References Summary

First Name	Last Name	Address	City	State / Province	Zip/Postal Code	Phone	Email	Relationship	Edit	Delete
Martha	Manning			Texas		817-272-2233	mmanning@uta.edu	Supervisor	Edit	Delete
William	Icklestone			Texas		817-272-2288	wicklestone@uta.edu	Supervisor	Edit	Delete
Bill	Rollings			Texas		972-732-1234	bill.rollings@soserv.com	Supervisor	Edit	Delete

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To add references, click on “add new” (3). Teach Philadelphia requires that you enter the names and contact information for AT LEAST 3 references.

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References

*First Name	<input type="text"/>
*Last Name	<input type="text"/>
Address	<input type="text"/>
City	<input type="text"/>
*State / Province	<input type="text"/>
Zip/Postal Code	<input type="text"/>
*Phone	<input type="text"/>
Alternate Phone	<input type="text"/>
Email	<input type="text"/>
Position	<input type="text"/>
*Relationship	<input type="text"/> (25 chars max.)
Number of years known	<input type="text"/>

Help

- How do I use this page?
- Who isn't a reference?
- What if I don't want to list references?

Need more help ?

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Enter the name of your reference (4). Enter contact information for the reference including address (5), phone number (6), and e-mail (7). Enter this person's current position (i.e. Head of School or Vice President of Finance) (8). Enter this person's relationship to you (i.e. supervisor or direct report) (9). Enter the number of years that this person has known you (10). Click on "save to resume" (11) to return to the references summary page.

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Once you have entered at least three references, click on “next section” (12) to continue filling out your application.